Minutes for

Library Board of Trustees

Regular Meeting – January 30, 2024

Main Library Room.

1. Call to Order
	1. 5:01pm
2. Roll Call
	1. Jenny, Ruth, Julie, Alice, Abbie, Dan (minutes).
3. Approval of Agenda (Motion to Approve)
	1. Julie 1st. Jenny 2nd. All in Favor
4. Approval of Minutes (Motion to Approve)
	1. Julie 1st. Jenny 2nd. All in Favor
5. Public Comment
	1. No Public present.
6. Review Bills and Budget
	1. Passed during meeting. No questions
7. Directors Report
	1. Toddler Time – consistently growing.
	2. Book Club – Next month is From Scratch by Tembi Locke
	3. Library events – Hot cocoa bar had a great turn out. Launching a new National Park Virtual Excursion program coming up in February.
	4. Staff Evaluations. Passed during meeting
	5. Book Sale – Kristy has been stocking the shelves and keeping things organized. Selling is going great.
	6. Festival of Trees raised around $1,300 this year.
	7. Next Saturday an event for the older kids will be Valentines Day themed.
	8. Staff have a few building concerns. Drafts are becoming noticeably higher this winter in the staff area.
	9. The library will be sending out letters for summer reading shortly.
	10. Winter Bingo is currently in place and will end on the last day of February, participants will be entered to win a prize.

1. Old Business
	1. Policy Book
		1. Make changes and bring to February.
	2. Director Evaluation.
		1. Delivered tonight. Compile, email to group, and bring to Abbie.
2. New Business
	1. State Aid Report.
		1. Submitted.
	2. Summer Reading program.
		1. Looking into possible easier way to run the program. $3000 grant available from the co-op. Possible beanstalk program that’s heavy on digital entries. Program costs $1000 for three years. Abbie to follow up and present thoughts next month. Positive direction from the library board.
	3. Elect officers for the year.
		1. Ruth motioned we keep. Alice as president, Jenny as VP, Dan as secretary, Julie as treasurer. Julie 2nd, all in favor.
	4. Finance/Budget committee.
		1. Need to have the budget set for vote during April Library board meeting. Committee to meet in February. Alice, Jenny, and Ruth to continue on the committee.
	5. Staff evaluations.
		1. Reviewed during directors report.
	6. Enter Closed session due to personnel issue.
		1. Motion as discussed passed all in favor. Building related.
		2. Motion passed as discussed about employee situation.
3. Updates on local meetings.
	1. Martin Township, Orangeville, and Watson.
		1. Emailed reports to Orangeville and Watson. Martin township meeting attended by Alice. No issues directly related to the library.
		2. No Friends meeting this month.
4. Next Meeting: February 27, 2024 @5pm
5. Adjournment (Motion to Adjourn)
	1. Julie 1st. Jenny 2nd. All in Favor. 5:51 pm.